

## PROJECT MANAGER (ASSISTANT MANAGER)

The European Biodiesel Board, also known as EBB, is a non-profit organisation established in January 1997. EBB promotes the use of biodiesel in the European Union. EBB groups the major EU biodiesel producers, counting today 71 member companies and associations located in 23 Member States.

We are currently looking for a dynamic and motivated Project Manager (Assistant Manager) to expand our Brussel's office.

### The ideal profile

- University degree either in Law, Politics, Economics, Communication, or equivalent
- Knowledge of EU decision-making process and actors is a must
- Prior work experience is an advantage but not a requirement
- Knowledge in the field of energy, transport and/or environment will be considered a plus
- Excellent English is required. The knowledge of additional EU languages is an asset
- Genuine interest in environmental issues, climate change and energy
- Understanding of the interplay between technical/industrial and political issues
- "Can-do" attitude, ability to rapidly understand, summarize and solve complex problems
- Ability to work under pressure and to tight deadlines

### Tasks

Assist the Secretary General and the other Project Managers in the day to day work of the Federation, including:

- Lobbying actions and networking with EU institutions and other stakeholders (industry, farmers, NGOs)
- Monitoring EU and national legislative and regulatory frameworks for biodiesel/biofuels, energy, transport, agriculture, taxation, etc.
- Monitoring biodiesel market developments at EU, national and international level
- Contributing to define the position of the EU biodiesel industry on different political and technical issues
- Participating in conferences and public events
- Organising internal and external meetings

Work place: Brussels

Starting date: as soon as possible

Please send your cover letter and CV (with picture) to:

Mr. Raffaello Garofalo – Secretary General

[jobs@ebb-eu.org](mailto:jobs@ebb-eu.org)

! CVs should **not** be sent in the Europass format!

**Applications should reach EBB as soon as possible and no later than May 15<sup>th</sup>, 2010**

*23 April 2010*